



TENTATIVE AGENDA
PARKS AND RECREATION BOARD MEETING
City of Platte City, Missouri
Civic Center Multipurpose Room, 308 Zed Martin
December 4, 2017 AT 6:30 p.m.

NOTICE OF MEETING: Public notice is hereby given that a regular session meeting of the Parks and Recreation Board of the City of Platte City, Missouri will be held at Civic Center in the City of Platte City, Missouri on December 4, 2017 at 6:30 p.m. to consider and act upon the matters on the following agenda and such other matters as may be presented at the meeting and determined to be appropriate for discussion at that time.

Amy Edwards, City Clerk

- I. GENERAL**
 - A. Call to Order- Verification of a Quorum

- II. PUBLIC HEARING OR PRESENTATIONS**
 - A. Public Hearing: None
 - B. Presentation: None

- III. PUBLIC COMMENT:** Please complete a Citizen's Participation Card and return it to the City Clerk prior to speaking. This is the audience members opportunity to speak directly to the Parks and Recreation Board. When the Chair asks for public participation you may stand up, approach the podium and ask permission to be heard. When recognized please state your name, address and topic you wish to address. Each speaker shall limit his address to five (5) minutes, unless further time is granted by the Chair.

- IV. CONSENT AGENDA:** Items on the consent agenda are routine business matters for action by the Parks and Recreation Board with little or no discussion. Only one motion and vote is required to approve all items listed on the consent agenda. Most items have previously been discussed and/or carry a staff or committee recommendation. Consent agenda items may be removed by a Board member for discussion and further action to the legislative agenda.
 - A. **Minutes**
 - Approval of the November 6, 2017 Regular Board Meeting minutes
 - B. **Check Report**
 - November Bills

- V. ACTION ITEMS**
 - A. Discussion and Recommendation regarding FY2016/17 Budget Amendments
 - B. Discussion regarding future Parks and Recreation Facility Needs.
 - Community Center
 - Municipal Pool
 - Parks Facilities
 - Recreation Facilities

- VI. STAFF REPORTS**
 - A. Parks and Recreation Director Report

- VII. CLOSED SESSION AGENDA:** In accordance with the Missouri Sunshine Law 610.021 Closed meetings and closed records authorized when, exceptions, sunset dates for certain exceptions. Except to the extent disclosure is otherwise required by law, a public governmental body is authorized to close meetings, records and votes, to the extent they relate to the following:

Packets available at: www.plattec.org

In accordance with ADA guidelines, if you require accommodations (i.e. qualified interpreter, large print, and/or hearing assistance) please notify the City Clerk's office at (816) 858-3716 no later than forty-eight (48) hours prior to the scheduled commencement of the meeting.

Posted Date: _____

Time: _____

Initials: _____



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Amy Edwards, City Clerk

None Scheduled

VIII. OTHER MATTERS BEFORE THE BOARD

- A. General Discussion
- B. Adjournment

Packets available at: www.plattecitey.org

In accordance with ADA guidelines, if you require accommodations (i.e. qualified interpreter, large print, and/or hearing assistance) please notify the City Clerk's office at (816) 858-3716 no later than forty-eight (48) hours prior to the scheduled commencement of the meeting.

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DRAFT

PARKS AND RECREATION BOARD MINUTES OF THE REGULAR MEETING November 6, 2017

The Parks and Recreation Board of the City of Platte City met in regular session on the above date at 6:30 p.m. at 308 Zed Martin Road, Platte City, Missouri.

Call to Order: Karla Stahl called the meeting to order at 6:30 p.m.

Board Members Present: Troy Elling, John Kurtz, Karla Stahl, Brad Wallace and Bobby Vann

Board Members Absent: Jeff Bruner, Steve Harris and Drew Sharp

Others Present: Alderman Vickie Atkins, Parks Director Dannie Stamper, Deputy City Clerk Sharon Anderson, City Attorneys Keith Hicklin and Jen Snyder, and Troy Miller

Citizen Participation:

None.

Petitions and Communications:

Consent Agenda consists of: October 2, 2017 regular meeting minutes
October bills

John Kurtz moved to approve the consent agenda. Troy Elling seconded; Elling, Kurtz, Wallace and Vann voted in favor. The motion passed.

Discussion with City Attorney:

City Attorney Keith Hicklin provided an overview of the Park Board structure and history of the formation of the Board. He also discussed the contracting function of the Board and answered questions.

Discussion and Recommendation Regarding Options for online Recreation Fee Payments:

Brad Wallace moved to approve BluePay Processing, LLC as the online recreation fee payment provider for all Platte City recreation programs. Troy Elling seconded; Elling, Kurtz, Wallace and Vann voted in favor. The motion passed.

Discussion and Recommendation Regarding Insurance for Recreation Programs:

Bobby Vann moved to continue purchasing medical insurance coverage for participants of all Platte City youth recreation programs. Brad Wallace seconded; Elling, Kurtz, Wallace and Vann voted in favor. The motion passed.

Discussion and Recommendation Regarding Purchase of one-ton truck for \$29,219.00 and approval of Budget Amendment in the amount of \$1,219.00:

Brad Wallace moved to award bid to Roberts Chevrolet for the purchase of a 2018 Chevrolet 3500 with dump bed in the amount of \$29,219.00 after trade-in and approval of a Budget Amendment of \$1,219.00. John Kurtz seconded; Elling, Kurtz, Wallace and Vann voted in favor. The motion passed.

DRAFT

Discussion and Recommendation Regarding Purchase of Trailer for \$5,780.00:

John Kurtz moved to award bid to Austin Trailers & Motorsports, Inc. in the amount of \$5,780.00 for the purchase of a 2018 H & H Speed Loader EX trailer. Brad Wallace seconded; Elling, Kurtz, Wallace and Vann voted in favor. The motion passed.

Discussion regarding future Parks and Recreation facility needs:

John Kurtz said he was seeing more and more residential pools built and asked the Board to seriously consider whether or not the City should own another pool.

Director's Report:

Dannie updated his report.

General Discussion:

Dannie advised there had been additional vandalism at the Riverview Park restrooms the weekend of November 4.

Adjournment:

Brad Wallace moved to adjourn the meeting; Bobby Vann seconded. Elling, Kurtz, Wallace and Vann voted in favor. The meeting stood adjourned at 7:14 p.m.

Attest:

Sharon Anderson
Deputy City Clerk

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2017

270-Park and Recreation Fund

ACCOUNT#	TITLE		
ASSETS			
=====			
000-10000	Claim on Cash	273,512.27	
000-10110	Petty Cash - Parks	100.00	
000-10120	Change Drawer-Concessions	390.00	
000-12000	Investments	701,289.94	
000-12090	Amorit of Investment Premium	329.21	
000-13000	Accounts Receivable	0.00	
000-13150	Receivable - Sales Tax	77,332.67	
000-13300	Interest Receivable	2,426.11	
000-13350	Other Revenues Receivable	0.00	
000-13700	Prepaid Expenses	0.00	
	TOTAL ASSETS		1,055,380.20
			=====
LIABILITIES			
=====			
000-21100	Payables - FICA Taxes	160.03	
000-21102	Payables - Medicare Taxes	0.00	
000-21104	Payables - Federal Income Tax	0.00	
000-21106	Payables - State Income Taxes	0.00	
000-21107	Payables - KCMO Earnings Tax	0.00	
000-21108	Payables - LAGERS Contribution	90.93	
000-21110	Payables - Insurance Deduction	0.00	
000-21111	DENTAL INSURANCE	0.00	
000-21112	VISION	0.00	
000-21113	BASIC LIFE INS	0.00	
000-21114	VOLUNTRARY LIFE INS	0.00	
000-21115	SHORT TERM DISABILITY	0.00	
000-21116	LONG TERM DISABILITY	0.00	
000-21118	Payables - Deferred Comp	0.00	
000-21120	Garnishments	0.00	
000-21800	Payables - Payroll	1,480.40	
000-21850	Payables - Compensated Absence	611.43	
000-21900	Accounts Payable - General	1,183.82	
000-21901	Accounts Payable-Audit	0.00	
000-21910	A/P- Consignmnt Ticket Sales	0.00	
	TOTAL LIABILITIES		3,526.61
EQUITY/RETAINED EARNINGS			
=====			
000-32100	Fund Balance	59,308.10	
000-32300	Fund Balance-Non-Spendable	0.00	
000-32301	Fund Balance-Restricted	70,325.00	
000-32302	Fund Balance-Committed	0.00	
000-32303	Fund Balance-Assigned	858,543.63	
000-32304	Fund Balance-Unassigned	0.00	
	TOTAL EQUITY/RETAINED EARNINGS		988,176.73
	TOTAL REVENUE	613,827.41	
	TOTAL EXPENDITURES	550,150.55	
	EXCESS REVENUES OVER EXPENSES		63,676.86
	TOTAL LIABILITIES & EQUITY/RETAINED EARNINGS		1,055,380.20
			=====

BALANCE SHEET
AS OF: NOVEMBER 30TH, 2017

271-Parks Capital Projects

ACCOUNT#	TITLE		
ASSETS			
=====			
000-10000	Claim on Cash	627.99	
000-12000	Investments	0.00	
000-12090	Amorit of Investment Premium	0.00	
000-13000	Accounts Receivable	0.00	
000-13700	Prepaid Expenses	0.00	
	TOTAL ASSETS		627.99
=====			
LIABILITIES			
=====			
000-21900	Accounts Payable	0.00	
	TOTAL LIABILITIES		0.00
EQUITY/RETAINED EARNINGS			
=====			
000-32100	Fund Balance	2,513.48	
000-32300	Fund Balance-Non-spendable	0.00	
000-32301	Fund Balance-Restricted	0.00	
000-32302	Fund Balance-Committed	0.00	
000-32303	Fund Balance-Assigned	0.00	
000-32304	Fund Balance-Unassigned	0.00	
	TOTAL EQUITY/RETAINED EARNINGS		2,513.48
	TOTAL REVENUE	129,065.63	
	TOTAL EXPENDITURES	130,951.12	
	EXCESS REVENUES OVER EXPENSES	(1,885.49)	
	TOTAL LIABILITIES & EQUITY/RETAINED EARNINGS		627.99
=====			

11/29/2017 3:04 PM
 VENDOR SET: ALL VENDOR SETS
 FUND : 270 Park and Recreation Fund
 DEPARTMENT: N/A NON-DEPARTMENTAL
 INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999
 PAY DATE RANGE: 11/01/2017 THRU 11/30/2017
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REPORT

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT	
01-1	JENNY CHRISTOPHER	I-CHRISTOPHER REFUND	270 230-46902	Recreation Fe:	TY CHRISTOPHER BASKE	032713	75.00	
01-1	ARTURO DELFIN	I-DELFIN: SOCC REFUN	270 230-46902	Recreation Fe:	MIA DELFIN SOCCER RE	032705	70.00	
01-1	KRISTA WIMBERLY	I-WIMBERLY:BASKETBAL	270 230-46902	Recreation Fe:	KRISTA WIMBERLY:BASK	032717	70.00	
						VENDOR 01-1	TOTALS	215.00
01-1003	ING	I-AET201710314578	270 000-21112	VISION	: ING DEFERRED	000145	100.00	
01-1003	ING	I-AET201711144603	270 000-21112	VISION	: ING DEFERRED	000154	100.00	
						VENDOR 01-1003	TOTALS	200.00
01-1112	INTERNAL REVENUE SERVI	I-T1 201710314578	270 000-21104	Payables - Fe:	EMPLOYEE FEDERAL WIT	000146	850.62	
01-1112	INTERNAL REVENUE SERVI	I-T1 201711144603	270 000-21104	Payables - Fe:	EMPLOYEE FEDERAL WIT	000155	1,019.11	
01-1112	INTERNAL REVENUE SERVI	I-T3 201710314578	270 000-21100	Payables - FI:	SOCIAL SECURITY TAXE	000146	389.12	
01-1112	INTERNAL REVENUE SERVI	I-T3 201711144603	270 000-21100	Payables - FI:	SOCIAL SECURITY TAXE	000155	416.48	
01-1112	INTERNAL REVENUE SERVI	I-T4 201710314578	270 000-21102	Payables - Me:	MEDICARE TAXES	000146	91.02	
01-1112	INTERNAL REVENUE SERVI	I-T4 201711144603	270 000-21102	Payables - Me:	MEDICARE TAXES	000155	97.41	
						VENDOR 01-1112	TOTALS	2,863.76
01-1174	MO DEPT OF REVENUE-WIT	I-T2 201710314578	270 000-21106	Payables - St:	EMPLOYEE STATE WITHH	000147	236.82	
01-1174	MO DEPT OF REVENUE-WIT	I-T2 201711144603	270 000-21106	Payables - St:	EMPLOYEE STATE WITHH	000156	277.49	
						VENDOR 01-1174	TOTALS	514.31
01-1188	MISSOURI LAGERS	I-LGR201710314578	270 000-21108	Payables - LA:	LAGERS GENERAL	000165	241.64	
01-1188	MISSOURI LAGERS	I-LGR201711144603	270 000-21108	Payables - LA:	LAGERS GENERAL	000165	268.47	
						VENDOR 01-1188	TOTALS	510.11
01-2337	SUN LIFE FINANCIAL	I-S41201710034565	270 000-21114	VOLUNTRARY LI:	SUNLIFE- VOLUNTARY	032729	49.19	
01-2337	SUN LIFE FINANCIAL	I-S41201710174576	270 000-21114	VOLUNTRARY LI:	SUNLIFE- VOLUNTARY	032729	49.19	
01-2337	SUN LIFE FINANCIAL	I-S41201710314578	270 000-21114	VOLUNTRARY LI:	SUNLIFE- VOLUNTARY	032797	49.19	
01-2337	SUN LIFE FINANCIAL	I-S41201711144603	270 000-21114	VOLUNTRARY LI:	SUNLIFE- VOLUNTARY	032797	49.19	
						VENDOR 01-2337	TOTALS	196.76
01-2544	VSP INSURANCE CO. (MO)	I-V02201710034565	270 000-21112	VISION	: VISION- EMPLOYEE/CHI	032734	3.90	
01-2544	VSP INSURANCE CO. (MO)	I-V02201710174576	270 000-21112	VISION	: VISION- EMPLOYEE/CHI	032734	3.90	
01-2544	VSP INSURANCE CO. (MO)	I-V02201710314578	270 000-21112	VISION	: VISION- EMPLOYEE/CHI	032799	3.90	

1/29/2017 3:04 PM
 VENDOR SET: ALL VENDOR SETS
 FUND : 270 Park and Recreation Fund
 DEPARTMENT: N/A NON-DEPARTMENTAL
 INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999
 PAY DATE RANGE: 11/01/2017 THRU 11/30/2017
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REPORT

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-2544	VSP INSURANCE CO. (MO)	I-V02201711144603	270 000-21112	VISION	: VISION- EMPLOYEE/CHI	032799	3.90
01-2544	VSP INSURANCE CO. (MO)	I-V03201710034565	270 000-21112	VISION	: VISION- FAMILY	032734	0.35
01-2544	VSP INSURANCE CO. (MO)	I-V03201710174576	270 000-21112	VISION	: VISION- FAMILY	032734	0.35
01-2544	VSP INSURANCE CO. (MO)	I-V03201710314578	270 000-21112	VISION	: VISION- FAMILY	032799	0.35
01-2544	VSP INSURANCE CO. (MO)	I-V03201711144603	270 000-21112	VISION	: VISION- FAMILY	032799	0.35
						VENDOR 01-2544 TOTALS	17.00
01-2546	METLIFE	I-D02201710034565	270 000-21111	DENTAL INSURA:	DENTAL-FAMILY	032720	56.03
01-2546	METLIFE	I-D02201710174576	270 000-21111	DENTAL INSURA:	DENTAL-FAMILY	032720	56.03
01-2546	METLIFE	I-D02201710314578	270 000-21111	DENTAL INSURA:	DENTAL-FAMILY	032771	56.03
01-2546	METLIFE	I-D02201711144603	270 000-21111	DENTAL INSURA:	DENTAL-FAMILY	032771	56.03
						VENDOR 01-2546 TOTALS	224.12
						DEPARTMENT NON-DEPARTMENTAL TOTAL:	4,741.06

11/29/2017 3:04 PM
 VENDOR SET: ALL VENDOR SETS
 FUND : 270 Park and Recreation Fund
 DEPARTMENT: 220 Parks Services
 INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999
 PAY DATE RANGE: 11/01/2017 THRU 11/30/2017
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REPORT

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT	
01-1005	UDP UNISOURCE DOCUMENT	I-1589746	270 220-53240	Office Suppli:	COPIER OVERAGES	032730	247.58	
01-1005	UDP UNISOURCE DOCUMENT	I-LK02211061	270 220-52720	Equipment and:	LEASE & MAINT-COPIER	032731	111.41	
01-1005	UDP UNISOURCE DOCUMENT	I-LK02211061	270 220-53240	Office Suppli:	LEASE & MAINT-COPIER	032731	90.65	
						VENDOR 01-1005	TOTALS	449.64
01-1011	AMERIPRIDE LINEN & APP	I-2300849403	270 220-53270	Uniforms	: RUGS FOR CIVIC CENTE	000319	39.79	
01-1011	AMERIPRIDE LINEN & APP	I-2300854260	270 220-53270	Uniforms	: RUGS FOR CIVIC CENTE	000330	87.37	
						VENDOR 01-1011	TOTALS	127.16
01-1015	VERIZON WIRELESS	I-9794341126	270 220-52160	Telephone Ser:	WIRELESS 816-935-52	032733	51.78	
01-1015	VERIZON WIRELESS	I-9794341126	270 220-52160	Telephone Ser:	WIRELESS 816-935-70	032733	40.59	
01-1015	VERIZON WIRELESS	I-9796117019	270 220-52160	Telephone Ser:	WIRELESS 816-935-52	032777	51.78	
01-1015	VERIZON WIRELESS	I-9796117019	270 220-52160	Telephone Ser:	WIRELESS 816-935-70	032777	40.59	
						VENDOR 01-1015	TOTALS	184.74
01-1111	MAILFINANCE, INC-HASLE	I-N 6850783	270 220-52720	Equipment and:	POSTAGE MACHINE RENT	032770	65.54	
01-1111	MAILFINANCE, INC-HASLE	I-N6850783	270 220-52720	Equipment and:	POSTAGE MACHINE RENT	032770	65.53	
						VENDOR 01-1111	TOTALS	131.07
01-1112	INTERNAL REVENUE SERVI	I-T3 201710314578	270 220-51210	FICA Taxes	: SOCIAL SECURITY TAXE	000146	367.73	
01-1112	INTERNAL REVENUE SERVI	I-T3 201711144603	270 220-51210	FICA Taxes	: SOCIAL SECURITY TAXE	000155	409.35	
01-1112	INTERNAL REVENUE SERVI	I-T4 201710314578	270 220-51212	Medicare Taxe:	MEDICARE TAXES	000146	86.01	
01-1112	INTERNAL REVENUE SERVI	I-T4 201711144603	270 220-51212	Medicare Taxe:	MEDICARE TAXES	000155	95.74	
						VENDOR 01-1112	TOTALS	958.83
01-1188	MISSOURI LAGERS	I-LGR201710314578	270 220-51220	LAGERS Contri:	LAGERS GENERAL	000165	163.10	
01-1188	MISSOURI LAGERS	I-LGR201711144603	270 220-51220	LAGERS Contri:	LAGERS GENERAL	000165	181.23	
						VENDOR 01-1188	TOTALS	344.33
01-1277	TRUE CLEAN BUILDING SE	I-02-191-1017	270 220-52810	Building Main:	PARKS OFFICE CLEANIN	000348	80.00	
						VENDOR 01-1277	TOTALS	80.00

1/29/2017 3:04 PM
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 FUND : 270 Park and Recreation Fund
 DEPARTMENT: 220 Parks Services
 INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999
 PAY DATE RANGE: 11/01/2017 THRU 11/30/2017
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REPORT

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-1517	ARAMARK UNIFORM	I-312951817	270 220-53270	Uniforms	: PARK UNIFORMS	032704	31.89
01-1517	ARAMARK UNIFORM	I-312976030	270 220-53270	Uniforms	: PARK UNIFORMS	032704	31.89
01-1517	ARAMARK UNIFORM	I-313000418	270 220-53270	Uniforms	: PARK UNIFORMS	032736	31.89
01-1517	ARAMARK UNIFORM	I-313024798	270 220-53270	Uniforms	: PARK UNIFORMS	032753	31.89
01-1517	ARAMARK UNIFORM	I-313049457	270 220-53270	Uniforms	: PARK UNIFORMS	032753	31.89
01-1517	ARAMARK UNIFORM	I-313073699	270 220-53270	Uniforms	: PARK UNIFORMS	032790	31.89
						VENDOR 01-1517 TOTALS	191.34
01-1605	SAM'S CLUB	I-10/06/17 PARKS	270 220-53200	Operating Sup:	TOWELS, WATER, COFFE	032727	50.53
						VENDOR 01-1605 TOTALS	50.53
01-1684	FAIR POINT COMMUNICATI	I-11/1/17 0275004131	270 220-52160	Telephone Ser:	8168582420	032740	5.34
01-1684	FAIR POINT COMMUNICATI	I-11/1/17 0275004131	270 220-52162	Internet Serv:	PARKS & REC INTERNET	032740	238.80
01-1684	FAIR POINT COMMUNICATI	I-11/1/17 0275004131	270 220-52160	Telephone Ser:	PRI - 6 LINES	032740	59.40
						VENDOR 01-1684 TOTALS	303.54
01-1901	WEX BANK - QUIKTRIP FU	I-51747874	270 220-53230	Gas and Oil :	OCT17 FUEL	000341	538.03
						VENDOR 01-1901 TOTALS	538.03
01-1977	KCP&L	I-10/30/17 224176825	270 220-52110	Electric Serv:	905 4TH ST-SKATE PAR	032716	23.91
01-1977	KCP&L	I-10/30/17 224176825	270 220-52110	Electric Serv:	517 BRANCH ST-YOUTH	032716	29.27
01-1977	KCP&L	I-10/30/17 224176825	270 220-52110	Electric Serv:	401 4TH ST-POOL LIGH	032716	0.00
01-1977	KCP&L	I-10/30/17 224176825	270 220-52110	Electric Serv:	510 ZED MARTIN-FERRE	032716	22.73
01-1977	KCP&L	I-10/30/17 224176825	270 220-52110	Electric Serv:	MILL ST-RIVER VIEW R	032716	24.01
01-1977	KCP&L	I-10/30/17 224176825	270 220-52110	Electric Serv:	308 ZED MARTIN-W WIN	032716	225.28
01-1977	KCP&L	I-10/30/17 224176825	270 220-52110	Electric Serv:	508 ZED MARTIN-FERRE	032716	177.35
						VENDOR 01-1977 TOTALS	502.55
01-2151	ALL PRO PEST CONTROL,	I-0222282	270 220-52810	Building Main:	ALL PRO PEST CONTROL	032735	15.00
						VENDOR 01-2151 TOTALS	15.00
01-2249	UMB COMMERCIAL CARD SE	I-10/30/17 STMT	270 220-53240	Office Suppli:	mileage log for park	000351	20.97
01-2249	UMB COMMERCIAL CARD SE	I-10/30/17 STMT	270 220-52860	Vehicle Maint:	wiper blades and glo	000351	43.49
01-2249	UMB COMMERCIAL CARD SE	I-10/30/17 STMT	270 220-53250	Safety Suppli:	boots for Giese	000351	174.99

11/29/2017 3:04 PM
 VENDOR SET: ALL VENDOR SETS
 FUND : 270 Park and Recreation Fund
 DEPARTMENT: 220 Parks Services
 INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999
 PAY DATE RANGE: 11/01/2017 THRU 11/30/2017
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REPORT

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT	
01-2249	UMB COMMERCIAL CARD SE	I-10/30/17 STMT	270 220-53200	Operating Sup:	gallon bags for socc	000351	6.45	
01-2249	UMB COMMERCIAL CARD SE	I-10/30/17 STMT	270 220-53200	Operating Sup:	toilet rent	000351	116.10	
01-2249	UMB COMMERCIAL CARD SE	I-10/30/17 STMT	270 220-53200	Operating Sup:	toilet rent	000351	116.10	
01-2249	UMB COMMERCIAL CARD SE	I-10/30/17 STMT	270 220-53200	Operating Sup:	cleaning supplies	000351	27.98	
01-2249	UMB COMMERCIAL CARD SE	I-10/30/17 STMT	270 220-53120	Grounds Maint:	grass seed	000351	596.00	
01-2249	UMB COMMERCIAL CARD SE	I-10/30/17 STMT	270 220-53120	Grounds Maint:	grass seed	000351	521.50	
01-2249	UMB COMMERCIAL CARD SE	I-10/30/17 STMT	270 220-53200	Operating Sup:	toilet rent	000351	29.02	
01-2249	UMB COMMERCIAL CARD SE	I-10/30/17 STMT	270 220-53200	Operating Sup:	gloves	000351	67.50	
01-2249	UMB COMMERCIAL CARD SE	I-10/30/17 STMT	270 220-53200	Operating Sup:	toilet rent	000351	29.02	
01-2249	UMB COMMERCIAL CARD SE	I-10/30/17 STMT	270 220-53250	Safety Suppli:	boots for Stamper an	000351	236.00	
01-2249	UMB COMMERCIAL CARD SE	I-10/30/17 STMT	270 220-52810	Building Main:	bulbs and ballasts f	000351	364.00	
01-2249	UMB COMMERCIAL CARD SE	I-10/30/17 STMT	270 220-53200	Operating Sup:	ties and bolts	000351	15.99	
01-2249	UMB COMMERCIAL CARD SE	I-10/30/17 STMT	270 220-53200	Operating Sup:	keys	000351	11.16	
01-2249	UMB COMMERCIAL CARD SE	I-10/30/17 STMT	270 220-53200	Operating Sup:	connector	000351	22.04	
01-2249	UMB COMMERCIAL CARD SE	I-10/30/17 STMT	270 220-53200	Operating Sup:	tape	000351	10.99	
01-2249	UMB COMMERCIAL CARD SE	I-10/30/17 STMT	270 220-52810	Building Main:	lights for civic cen	000351	130.73	
01-2249	UMB COMMERCIAL CARD SE	I-10/30/17 STMT	270 220-52810	Building Main:	lights for civic cen	000351	129.94	
01-2249	UMB COMMERCIAL CARD SE	I-10/30/17 STMT	270 220-53200	Operating Sup:	gloves	000351	103.16	
						VENDOR 01-2249	TOTALS	2,773.13
01-2337	SUN LIFE FINANCIAL	I-S40201710034565	270 220-51313	Basic Life In:	SUNLIFE BASIC	032729	9.48	
01-2337	SUN LIFE FINANCIAL	I-S40201710174576	270 220-51313	Basic Life In:	SUNLIFE BASIC	032729	9.48	
01-2337	SUN LIFE FINANCIAL	I-S40201710314578	270 220-51313	Basic Life In:	SUNLIFE BASIC	032797	9.48	
01-2337	SUN LIFE FINANCIAL	I-S40201711144603	270 220-51313	Basic Life In:	SUNLIFE BASIC	032797	9.48	
01-2337	SUN LIFE FINANCIAL	I-S42201710034565	270 220-51315	Short Term In:	SUNLIFE-SHORT TERM D	032729	14.55	
01-2337	SUN LIFE FINANCIAL	I-S42201710174576	270 220-51315	Short Term In:	SUNLIFE-SHORT TERM D	032729	14.55	
01-2337	SUN LIFE FINANCIAL	I-S42201710314578	270 220-51315	Short Term In:	SUNLIFE-SHORT TERM D	032797	14.55	
01-2337	SUN LIFE FINANCIAL	I-S42201711144603	270 220-51315	Short Term In:	SUNLIFE-SHORT TERM D	032797	14.55	
01-2337	SUN LIFE FINANCIAL	I-S43201710034565	270 220-51316	Long Term Ins:	SUNLIFE-LONG TERM DI	032729	21.59	
01-2337	SUN LIFE FINANCIAL	I-S43201710174576	270 220-51316	Long Term Ins:	SUNLIFE-LONG TERM DI	032729	21.59	
01-2337	SUN LIFE FINANCIAL	I-S43201710314578	270 220-51316	Long Term Ins:	SUNLIFE-LONG TERM DI	032797	21.59	
01-2337	SUN LIFE FINANCIAL	I-S43201711144603	270 220-51316	Long Term Ins:	SUNLIFE-LONG TERM DI	032797	21.59	
						VENDOR 01-2337	TOTALS	182.48
01-2433	HSA BANK	I-HS3201710314578	270 220-51310	Employee Insu:	HSA CONTRIBUTION-AND	032701	5.50	
01-2433	HSA BANK	I-HS3201711144603	270 220-51310	Employee Insu:	HSA CONTRIBUTION-AND	032751	5.50	
						VENDOR 01-2433	TOTALS	11.00
01-2543	NUESYNERGY INC	I-HSA201710314578	270 220-51310	Employee Insu:	HSA CONTRIBUTIONS	000149	152.50	
01-2543	NUESYNERGY INC	I-HSA201711144603	270 220-51310	Employee Insu:	HSA CONTRIBUTIONS	000158	152.50	
						VENDOR 01-2543	TOTALS	305.00

7/29/2017 3:04 PM
 VENDOR SET: ALL VENDOR SETS
 FUND : 270 Park and Recreation Fund
 DEPARTMENT: 220 Parks Services
 INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999
 PAY DATE RANGE: 11/01/2017 THRU 11/30/2017
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REPORT

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-2544	VSP INSURANCE CO. (MO)	I-V01201710034565	270 220-51312	Vision Insura:	VISION-EMPLOYEE	032734	5.78
01-2544	VSP INSURANCE CO. (MO)	I-V01201710174576	270 220-51312	Vision Insura:	VISION-EMPLOYEE	032734	5.78
01-2544	VSP INSURANCE CO. (MO)	I-V01201710314578	270 220-51312	Vision Insura:	VISION-EMPLOYEE	032799	5.78
01-2544	VSP INSURANCE CO. (MO)	I-V01201711144603	270 220-51312	Vision Insura:	VISION-EMPLOYEE	032799	5.78
01-2544	VSP INSURANCE CO. (MO)	I-V02201710034565	270 220-51312	Vision Insura:	VISION- EMPLOYEE/CHI	032734	12.86
01-2544	VSP INSURANCE CO. (MO)	I-V02201710174576	270 220-51312	Vision Insura:	VISION- EMPLOYEE/CHI	032734	12.86
01-2544	VSP INSURANCE CO. (MO)	I-V02201710314578	270 220-51312	Vision Insura:	VISION- EMPLOYEE/CHI	032799	12.86
01-2544	VSP INSURANCE CO. (MO)	I-V02201711144603	270 220-51312	Vision Insura:	VISION- EMPLOYEE/CHI	032799	12.86
01-2544	VSP INSURANCE CO. (MO)	I-V03201710034565	270 220-51312	Vision Insura:	VISION- FAMILY	032734	0.41
01-2544	VSP INSURANCE CO. (MO)	I-V03201710174576	270 220-51312	Vision Insura:	VISION- FAMILY	032734	0.41
01-2544	VSP INSURANCE CO. (MO)	I-V03201710314578	270 220-51312	Vision Insura:	VISION- FAMILY	032799	0.41
01-2544	VSP INSURANCE CO. (MO)	I-V03201711144603	270 220-51312	Vision Insura:	VISION- FAMILY	032799	0.41
						VENDOR 01-2544 TOTALS	76.20
01-2545	AETNA LIFE INSURANCE C	I-H16201710034565	270 220-51310	Employee Insu:	AETNA-EMPLOYEE ONLY	000153	584.93
01-2545	AETNA LIFE INSURANCE C	I-H16201710174576	270 220-51310	Employee Insu:	AETNA-EMPLOYEE ONLY	000153	584.93
						VENDOR 01-2545 TOTALS	1,169.86
01-2546	METLIFE	I-D02201710034565	270 220-51311	Dental Insura:	DENTAL-FAMILY	032720	72.65
01-2546	METLIFE	I-D02201710174576	270 220-51311	Dental Insura:	DENTAL-FAMILY	032720	72.65
01-2546	METLIFE	I-D02201710314578	270 220-51311	Dental Insura:	DENTAL-FAMILY	032771	72.65
01-2546	METLIFE	I-D02201711144603	270 220-51311	Dental Insura:	DENTAL-FAMILY	032771	72.65
						VENDOR 01-2546 TOTALS	290.60
DEPARTMENT 220 Parks Services						TOTAL:	8,685.03

11/29/2017 3:04 PM
 VENDOR SET: ALL VENDOR SETS
 FUND : 270 Park and Recreation Fund
 DEPARTMENT: 230 Recreation Services
 INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999
 PAY DATE RANGE: 11/01/2017 THRU 11/30/2017
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REPORT

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT	
01-1112	INTERNAL REVENUE	SERVI I-T3 201710314578	270 230-51210	Social Securi:	SOCIAL SECURITY TAXE	000146	21.39	
01-1112	INTERNAL REVENUE	SERVI I-T3 201711144603	270 230-51210	Social Securi:	SOCIAL SECURITY TAXE	000155	7.13	
01-1112	INTERNAL REVENUE	SERVI I-T4 201710314578	270 230-51212	Medicare Taxe:	MEDICARE TAXES	000146	5.01	
01-1112	INTERNAL REVENUE	SERVI I-T4 201711144603	270 230-51212	Medicare Taxe:	MEDICARE TAXES	000155	1.67	
						VENDOR 01-1112	TOTALS	35.20
01-1565	SAINT JOE DISTRIBUTING	I-71019222	270 230-53200	Operating Sup:	HOT DOGS FOR SOCC FA	032726	70.15	
						VENDOR 01-1565	TOTALS	70.15
01-1605	SAM'S CLUB	I-10/20/17 PARKS	270 230-53200	Operating Sup:	FOOD FOR SOCCER FAM	032727	1,122.59	
01-1605	SAM'S CLUB	I-10/27/17 PARKS	270 230-53200	Operating Sup:	CHIPS, CONDIMENTS FO	032796	35.51	
01-1605	SAM'S CLUB	I-660108207003	270 230-53200	Operating Sup:	PD CANDY & TOWEL, PA	032727	34.91	
						VENDOR 01-1605	TOTALS	1,193.01
01-1621	HOWARD PROST DBA STAGE	I-11/22/17	270 230-52990	Miscellaneous:	SOUND FOR HOLIDAY LI	032795	620.00	
						VENDOR 01-1621	TOTALS	620.00
01-1899	ROBERT T FISHER, SR DB	I-11132017	270 230-53270	Uniforms	: BASKETBALL JERSEYS	000344	1,221.30	
						VENDOR 01-1899	TOTALS	1,221.30
01-2249	UMB COMMERCIAL CARD SE	I-10/30/17 STMT	270 230-53200	Operating Sup:	ice for family day	000351	35.82	
01-2249	UMB COMMERCIAL CARD SE	I-10/30/17 STMT	270 230-53200	Operating Sup:	propane for family d	000351	38.00	
01-2249	UMB COMMERCIAL CARD SE	I-10/30/17 STMT	270 230-53200	Operating Sup:	basketballs	000351	239.92	
01-2249	UMB COMMERCIAL CARD SE	I-10/30/17 STMT	270 230-53200	Operating Sup:	food for family day	000351	328.00	
01-2249	UMB COMMERCIAL CARD SE	I-10/30/17 STMT	270 230-53200	Operating Sup:	ice for family day	000351	119.40	
01-2249	UMB COMMERCIAL CARD SE	I-10/30/17 STMT	270 230-53200	Operating Sup:	ice for family day	000351	93.58	
01-2249	UMB COMMERCIAL CARD SE	I-10/30/17 STMT	270 230-53200	Operating Sup:	basketballs returned	000351	239.92-	
						VENDOR 01-2249	TOTALS	614.80
01-2343	HEDRICK'S PROMOTIONS,	I-2017 REINDEER	270 230-52990	Miscellaneous:	REINDEER FOR 2017 LI	032757	2,000.00	
						VENDOR 01-2343	TOTALS	2,000.00

VENDOR SET: ALL VENDOR SETS
FUND : 270 Park and Recreation Fund
DEPARTMENT: 230 Recreation Services
INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999
PAY DATE RANGE: 11/01/2017 THRU 11/30/2017
BUDGET TO USE: CB-CURRENT BUDGET

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-2410	METRO UMPIRES KANSAS C I-906		270 230-52370	Recreation Pr:	7TH & 8TH SOCCER REF	000327	148.00
01-2410	METRO UMPIRES KANSAS C I-915		270 230-52370	Recreation Pr:	FALL SOCCER REFS 10/	000327	148.00
						VENDOR 01-2410 TOTALS	296.00
01-2477	PLATTE COUNTY HIGH SCH I-2017 FALL SOCCER		270 230-52370	Recreation Pr:	UMPIRES FOR 2017 FAL	000328	4,400.00
						VENDOR 01-2477 TOTALS	4,400.00
01-2572	SOUTHWEST SPECIAL RISK I-2017 BASKETBL INS		270 230-52210	Liability Ins:	ACCIDENT MEDICAL INS	032764	410.00
						VENDOR 01-2572 TOTALS	410.00
						DEPARTMENT 230 Recreation Services TOTAL:	10,860.46
						VENDOR SET 270 Park and Recreation Fund TOTAL:	24,286.55

Staff Report

To: Parks Board
From: Dannie Stamper, Parks Director
Date: December 4, 2017
Subj: Fiscal Year 2016-17 Year-End Budget Amendments

Summary: Staff recommends the Parks Board favorably forward the fiscal year 2016-17 year-end budget amendment to the full Board of Aldermen for approval and appropriation of funds for the expenditures.

Background: The Parks and Recreation fiscal year budget is recommended by the Park Board and forwarded to the City's Board of Aldermen for approval and appropriation of funds prior to the beginning of each fiscal year. During the fiscal year, the Park Board may forward individual budget amendments to the City's Board of Aldermen for approval of specific expenditures not included in the original budget to increase the total amount authorized for expenditure.

Analysis: The year-end budget amendment will authorize staff to complete the necessary internal transfers to appropriate funds for unanticipated events and costs not included in the original budget as detailed below:

Parks and Recreation Fund (270)

- Approve additional personnel costs totaling \$14,900 in the Parks Services (220) program due to an unanticipated increase in recreation program coordination totaling \$7,560, seasonal part-time costs totaling \$5,900 and staff assistance from other City programs totaling \$1,570. The Parks Services (220) program is sufficient to cover the additional personnel costs without an increase in appropriated funds.
- Approve and appropriate \$55 to the Recreation Services (230) program due to an unanticipated increase of \$4,755 in uniform costs for the youth recreation programs. The Recreation Services (230) budget was sufficient to cover most of the additional uniform costs; however, a small budget amendment is required to cover the total overage in program expenditures.

Fiscal Impact: Fiscal year 2016-17 ended with excess revenues over expenditures of \$61,051 including the additional expenditures noted above. The budget amendment to the Recreation Services (230) program is necessary to complete year-end financial closing activities which include a verification that annual expenditures by department and fund are less than or equal to the final budgeted amount approved and appropriated by the Board of Aldermen.

Legal Impact: No legal impact.

Recommendation: Staff recommends the Park Board favorably forward the fiscal year 2016-17 year-end budget amendment to the full Board of Aldermen for approval and appropriation of funds for the expenditures.



Director Report

Date: November 30, 2017

From : Dannie Stamper, Parks Director

To: D.J. Gehrt

CC: Park Board

Sports Programs: Youth basketball starts December 2, and adult volleyball will start January 3.

Dog Waste Stations: I am looking into equipment to install dog waste stations at Riverview, JW Lewis and Platte Valley Parks. I plan to have this done in the next few weeks.

Holiday Lighting Ceremony: Everything went well and our attendance continues to grow each year.