

CITY USE ONLY

Date of Property Inspection: _____

Residential _____ Commercial _____

Estimated cost to repair: _____ length x _____ width = _____ sq. ft.
_____ square feet x _____ = _____ Total expected cost

City Share = _____

Recommendation: _____

Public Works Director

Date

City Administrator

Date

Date forwarded to Board of Aldermen: _____

Application Approved

Application Denied

Date & Method Applicant notified: _____

Date work completed: _____ By: _____

Date of Prepayment (if applicable) _____
(attach copy of receipt)

Date of Reimbursement (if applicable) _____
(attach copy of check)

Public Works Director approval for residential; with city share less than \$500.
City Administrator approval for residential; with city share less than \$1,000.
Board of Aldermen approval for all commercial, and residential with city share greater than \$1,000.