

PLATTE CITY



MISSOURI

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**APPLICATION FOR
RE-PLAT, LOT-SPLIT OR RE-SUBDIVISION
CITY OF PLATTE CITY**

1. **Submittal Date** _____, 20__
(Date of public hearing if required, or the date that all required information has been submitted to the Zoning Administrator and the application is complete)

2. **Legal Agent Authorized to receive notices:**

Name _____ Address _____

Telephone Number _____ Fax Number _____

3. **Subdivision Name** _____

4. **Legal Description of Land Included in Plat** (Attached or Included on Plat Map)

5. **Zoning Classification** (Outline Zones on Plat Map if more than one)

6. **Applicant Name** _____

Address _____

Residence Phone No. _____ Bus. Phone No. _____

7. **Property Owner(s) Name** _____

Address _____

Residence Phone No. _____ Bus. Phone No. _____

All contiguous holdings of the owner including land in the "same ownership", as defined herein, with an indication of the portion which is proposed to be subdivided, accompanied by an affidavit of ownership, which shall include the dates the respective holdings of land were acquired, together with the book and page of each conveyance into the present owner as recorded in the County Recorder of Deed's office. The affidavit advising as to the legal owner of the property, the contract owner of the property, the date contract of sale was executed.

8. **Application Requirements:** Application shall be presented to the Zoning Administrator and the City Clerk **four (4) weeks** prior to a regular Planning Commission meeting (First Tuesday of the Month).
9. **Copy Requirements:** Four (4) full size and One (1) 11x17 of the proposed Final Plat submitted with application and one (1) full size copy submitted to the City's Engineer: City's Engineering Firm (Please Check with Zoning Dept)
10. **Meeting Packet Requirements:** Following review and comment from Zoning Administrator and the City Engineer, applicant shall submit two (2) Full size and one (1) 11 x 17 paper copies by 12:00 p.m. on the Thursday prior to the Planning and Zoning Meeting unless otherwise requested by the City Clerk.
8. The Plat map of the subdivision shall conform to the specifications of 410.220 of the Platte City Municipal Code, as well as:
 - a. all land which the applicant proposes to subdivide, inclusive of sequence and boundaries of proposed phases,
 - b. all land immediately adjacent to the proposed subdivision, extending one hundred (100) feet therefrom,
 - c. all land directly opposite the proposed subdivision, extending one (100) feet from the street frontage of such opposite land,
 - d. the names of property owners of the land required to be shown on the plat map as recorded in the County Assessor's files.
9. **Fees** all re-plat, lot-split or re-subdivision fees pursuant to 410.160 of the Platte City Municipal Code must be paid upon submittal of application.
10. **Planning Commission meets on the first Tuesday of the month.**

Applicant Signature _____ **Date** _____

Application received by: _____ Date _____

Office Use Only

Sign Fee \$ _____

Filing Fee \$ _____

Observation Fee \$ _____

Plan Review Fee \$ _____

Plan Review Fee \$ _____